Biweekly Time Sheet

Indian Hills Police Department

Pay period start date:
Pay period end date:

Employee: _____ Employee Code #: _____

Supervisor: _____ Supervisor Code #: _____

Day		Regular Hours	OT/Comp Hours	Sick	Vacation	Times Worked
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
	Total hours					

_____

Employee signature   Date

_____

Supervisor signature   Date