



CHAPTER # 26 POLICE INFORMATION	POLICY # 26.1 RECORDS INTEGRITY
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
Date Implemented: 11/01/2019	Review Date:

All records are reviewed for accuracy and completeness and entered in the appropriate office computer system. All paper files are maintained in accordance with the Kentucky State Archives Retention Schedule (KRS 61.870 through 61.884).

Dissemination of information contained in any report is governed by KRS 61.870 through 61.884 Open Records Statutes, and or policies of the Indian Hills Police Department. All information is available to Department personnel on an as needed basis.