



CHAPTER # 26 POLICE INFORMATION	POLICY # 26.3 WANTED OR MISSING PERSONS
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
Date Implemented: 11/01/2019	Review Date:

Wanted Persons

Upon entering a record for a wanted person into the LINK/NCIC system, the investigating officer must attempt to determine if extradition from another state will be authorized by the Commonwealth of Kentucky. The investigating officer must maintain a close liaison with the Commonwealth Attorney's Office to ensure that extradition decisions are immediately available when a wanted person is located. Any known limitation concerning the extradition of a wanted person (i.e. extradition from bordering states only) must be set forth in the NCIC record. If extradition is denied across state lines, the record may be entered into NCIC with "NOEX" as the first four characters of the MIS (Miscellaneous) field.

Hit confirmation on the NCIC record must be made prior to taking any action such as arresting the wanted person. Confirmation should be performed in the most efficient way possible by the Communications Center.

Missing Juveniles/Runaways

It shall be the policy of the Indian Hills Police Department to enter all missing/runaway juveniles into the LINK/NCIC system immediately after completing the initial Missing Person report.

When investigating the report of a missing juvenile, the reporting officer will request the Communications Center to broadcast a detailed description of the juvenile, including clothing description, height, weight, race, sex, scars/tattoos, and the juvenile's mental state.

Missing Adults

All entries for a missing adult may be entered in the Missing Person File provided the reporting officer has signed documentation in his possession supporting the stated conditions under which the person is declared missing. This requirement is to aid in the protection of the individual's right to privacy.

Upon locating a missing person, the investigating officer will ensure that the subject is removed from LINK/NCIC. Copies of all missing person reports completed by the Indian Hills Police Department will be maintained by the Chief of Police or his designee.