



<b>CHAPTER 29: FEDERAL AND STATE REGULATIONS</b>	<b>POLICY # 29.1 FEDERAL (OSHA) AND STATE (KOSHA) REGULATIONS</b>
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
Date Implemented: 11/01/2019	Review Date:

**POLICY**

The Police Department will provide and maintain Infectious Disease Kits (OSHA Kits) for all personnel having direct contact with the public during their normal tour of duty. All personnel are required to participate in the mandatory state training of blood borne infectious diseases and responses to hazardous materials shall do so, as prescribed by law.

**PROCEDURE**

**Distribution of Protective Kits**

Distribution, maintenance and inspection of protective kits will be the responsibility of the Chief or Police/or designee who will establish control of the disbursement, re-ordering and upkeep of these kits.

Generally, OSHA kits should be stored in each officer's assigned vehicle. These kits shall contain:

- Biohazard bags (red bag).
- Change of clothing.
- Mask for face protection.
- Latex gloves.
- Disinfecting solution.
- Sharps container.
- One-way CPR mask or bag valve mask.
- Protective shoe coverings.
- Traffic Safety Vest.
- Binoculars.
- Fire Extinguisher.

**Procedures for the use of OSHA Kits**

In all cases where blood or bodily fluids are present and personnel are to come in digital (hand) contact with this material, double rubber gloves should be worn on the hands of the examining personnel.

In cases where there is blood present on the floor and personnel must walk through this material, officers should use surgical shoe covers. Officers should be aware that once leather is contaminated it is very difficult, if not impossible, to decontaminate.

In cases where personnel are required by the scene to crawl or otherwise encounter possible contamination other than feet and gloves, disposable barrier jump suits, should be worn.

Eye protective equipment and surgical masks should be worn only when personnel are required to examine or remove potentially contaminated material from ceiling or other overhead structures. After use, eyewear should be cleansed thoroughly with alcohol or 10:1 bleach and water solution before storing.

After one time use of the gloves, shoe covers, mask and jump suit, items should be placed into a biohazard bag or a proper container and marked as bio-hazardous material. This bag should then be disposed of properly. When in doubt, contact Fire, EMS or local hospital facilities for recommendations for proper disposal.

Hearing protection will be provided as needed for all officers.

### **Portable Fire Extinguishers**

All officers' patrol vehicles will have properly maintained fire extinguishers to be used in case of fire emergency.

### **Hearing Conservation Program**

Officer's will receive one pair of department-issued ear protection that will be worn at all firing ranges and any time the officer may choose to use them.