

CITY OF INDIAN HILLS
 CITY COUNCIL MEETING
 December 19, 2019 Minutes of Regular Meeting
 Louisville Boat Club
 4200 River Road (40207)
 6:00 p.m.

PRESENT:

Mayor: Chip Hancock

Council: Frank Doheny
 Laura Dunbar
 Lee Garlove

James Giesel
 Kate Lindsay
 Kay Matton
 Gary Ulmer

Attorney: Finn Cato

Public Works: Jim Graven

Police Chief: Kelly Spratt

City Clerk: Donna M. Sinkhorn

ABSENT

LuAnn George

Mimi Zinniel

Visitors

None

Address

Purpose

1) Call to Order – Mayor Hancock called the meeting to order at 5:57 p.m.

2) Recognize any Visitors – None

Finance & Budget Report (#4) (a) on Agenda)

1. Finance Report- November (Ulmer) – Councillor Ulmer presented the Finance Report to Council.

2. Approval of Disbursements (City & Police Disbursement Details-November) – Councillor Matton moved to accept the Financial Report as presented and to approve the City and Police checks disbursed; seconded by Councillor Lindsay; motion passed unanimously.

3) Minutes – Mailed

(a) November Minutes – Councillor Doheny moved to approve the November Minutes as mailed; seconded by Councillor Matton; motion passed unanimously.

4) Committee Reports – Mailed

(a) Finance and Budget Report

1. Finance Report- November (Ulmer) – Presented earlier in meeting.

2. Approval of Disbursements (City & Police Disbursement Details-November) – Approved earlier in meeting.

(b) Public Safety - Spratt & Doheny & Garlove

1. Police Report – Chief Spratt – November – Chief Spratt provided his report to Council. He also informed them Officer Williams, a part-time officer, has retired and Officer Paul Schweizer has been hired full time.

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(c) Public Works & Building – Graven

1. Public Works Director Report – Graven – In Mr. Graven’s absence, Mayor Hancock reported the City opened sealed bids for Snow Removal Contract earlier today.

5) Legal – Cato

(a) Annexations

(#2 on Agenda) Estates of Locust Grove – The annexation for Locust Grove is officially approved by the Secretary of State. Attorney Cato will file a list of new voters with the Jefferson County Clerk’s office. The PVA will receive that information and add the new residents to the tax rolls of Indian Hills.

(#1 on Agenda) Phoenix Hill Ct. – Update – The last Consent Form has been received. The goal is to possibly have a first reading of the annexation ordinance at the next Council meeting.

(b) Ordinance No. 7, Series 2019 – Amending Codified Ordinance Ch 15.08, Building Permits, Bond Requirement & Release of Bond – Second Reading – By way of Certified Summary, Attorney Cato gave second reading of and Councillor Matton moved to approve Ordinance No. 7, Series 2019; seconded by Councillor Dunbar. Mayor Hancock proceeded with the following roll call vote:

Mr. Doheny	Aye	Ms. Lindsay	Yea
Ms. Dunbar	Aye	Ms. Matton	Yea
Mr. Garlove	Yea	Mr. Ulmer	Yea
Ms. George	Absent	Ms. Zinniel	Absent
Mr. Giesel	Yea		

Motion passed unanimously. (Ordinance No. 7, Series 2019)

(c) Municipal Order No. 10, Series 2019 – Appointment of Police Officer – Schweizer

Attorney Cato read and Councillor Lindsay introduced Municipal Order No. 10, Series 2019. Councillor Dunbar moved and Councillor Matton seconded to approve Municipal Order No. 10, Series 2019 relating to the appointment of a full-time Police Officer. Mayor Hancock proceeded with the following roll call vote:

Mr. Doheny	Yea	Ms. Lindsay	Yea
Ms. Dunbar	Yea	Ms. Matton	Yea
Mr. Garlove	Yea	Mr. Ulmer	Yea
Ms. George	Absent	Ms. Zinniel	Absent
Mr. Giesel	Yea		

Motion passed unanimously. (Municipal Order No. 10, Series 2019)

(d) Municipal Order No. 11, Series 2019 – Award of Snow Removal Contract – Mayor Hancock informed Council that there was a sealed bid opening for the City’s Snow Removal Contract. Present were Councillors Dunbar & Ulmer, Attorney Cato, the City Clerk and himself. Two bids were received; one from Steepleton and one from Flynn Brothers. Steepleton, for plow truck, has a rate of \$140 an hour; plow and salt, \$210 per hour. The cost per ton of salt is \$230; for additional salt, \$65 per ¼ ton. Flynn Brothers hourly rate is \$330 (plow truck \$175, labor \$65 & field supervisor \$90). The cost per ton of salt is \$420 & a minimum of five tons. Flynn Brothers also has a minimum of 4 hours plowing time. They have no experience clearing snow from streets only parking lots. Mayor Hancock and the others who were present at the bid opening recommend accepting Steepleton’s bid. Following discussion relating to the fact that Mr. Graven is an employee of the City as Public Works Director and Code Enforcement Officer and having a financial interest in and is an officer and director of Steepleton, the Council relied on one of the exceptions in KRS 61.252 to award the three-year Snow Removal Contract to Steepleton. The Council agreed that it would be in the best interest of the public and City to award the contract to Steepleton because of the price, high-quality of service as performed for the city in the past, their familiarity of City streets, the experience in and expediency of clearing City streets, quick arrival to City, no hourly minimum (i.e. charging the City a minimum of four hours) and no salt minimum (i.e. no need for City to pay for a minimum of five tons of salt, if not needed).

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Following Attorney Cato reading Municipal Order No. 11 awarding the Snow Removal Contract to and as bid by Steepleton, Councillor Matton moved to approve Municipal Order No. 11, Series 2019; seconded by Councillor Dunbar. Mayor Hancock proceeded with the following roll call vote:

Mr. Doheny	Yea	Ms. Lindsay	Yea
Ms. Dunbar	Yea	Ms. Matton	Yea
Mr. Garlove	Yea	Mr. Ulmer	Yea
Ms. George	Absent	Ms. Zinniel	Absent
Mr. Giesel	Yea		

Motion passed unanimously. (Municipal Order No. 11, Series 2019)

6) Other Reports

(a) Waste Management Report – No report.

(b) Environment Committee – Zinniel/George – Councillor Matton asked that the City’s website be updated to include all that the Environment Committee is involved in at this time: tower restoration on Indian Hills Trail; LG&E safety clearing; historic preservation of the bridge on Stonebridge Rd. Councillors George and Zinniel have been working many hours on such projects. Chief Spratt will and does post notices, etc. that are sent to him so Councillor Matton may send an update for the Environment Committee to him.

7) Councilmembers Comments – Councillor Dunbar had lunch with some friends who live in the neighborhood and they were very inquisitive about the tower, what was going on there and tree work. It was a very pleasant experience to be able to explain exactly what was going on.

Councillor Ulmer asked if there was an update on the houses on Indian Hills Trail and Westwind Rd. Attorney Cato stated we have not heard anything yet. Councillor Matton commented on the porta-pot that is still on Westwind, on the road. Mayor Hancock said he will check with Mr. Graven to see if they can be moved closer to the house.

8) Old Business – None

9) New Business – Mayor Hancock would like to recognize Councillor Zinniel. She has done an excellent job with handling phone calls when LG&E came through and started clearing trees. She printed out a lot of good information that she passed out to all the residents of Rio Vista. LG&E cut down all the trees on the hill going down Rio Vista making it possibly dangerous for drivers, so she contacted LG&E representative and had them place barricades on the hill.

10) Mayor’s Comments – Mayor Hancock commented Ms. Roberts has asked to move on so they are actively looking for her replacement. Councillor Doheny stated he would like to have the City hire another CPA due to the responsibility of handling the City’s funds. Mayor Hancock agreed. He commented that Ms. Roberts has been removed as signer on the checking accounts; he and the City Clerk are now signers.

11) Executive Session and/or Adjournment – Councillor Giesel moved to adjourn the meeting at 6:37 pm; seconded by Councillor Garlove; motion passed unanimously.

Next Meeting:

Thursday – January 16, 2020
6:00 p.m. – Louisville Boat Club

/s/
Donna M. Sinkhorn, City Clerk

/s/
Chip Hancock, Mayor