

CITY OF INDIAN HILLS
CITY COUNCIL MEETING
April 16, 2020 Minutes of Special Meeting
Webex Videoconference
6:00 p.m.

- 1) Call to Order – Mayor Hancock called the meeting to order at 6:10 p.m. Guests were permitted to view and hear the videoconference meeting. Roll call was taken:

PRESENT:

Mayor: Chip Hancock

Council: Frank Doheny
Laura Dunbar
Lee Garlove
LuAnn George
James Giesel
Kay Matton
Gary Ulmer
Mimi Zinniel

Attorney: Finn Cato

Public Works: Jim Graven

Police Chief: Kelly Spratt

City Clerk: Donna M. Sinkhorn

ABSENT

Mayor Hancock stated we are having a special meeting of the council of Indian Hills via videoconference as a result of the COVID 19 pandemic and it is not feasible to have it at our normal location at the Louisville Boat Club. A roll call has been taken; all are present with exception of Councillor Garlove who is expected to be present shortly.

- 2) Minutes – Mailed
- a. February Minutes – Councillor Matton moved to approve the February Minutes as emailed; seconded by Councillor Zinniel; motion passed.
 - b. March Minutes – Councillor Matton moved to approve the March Minutes as emailed; seconded by Councillor Dunbar; motion passed.

- 3) Finance and Budget Report
- a. Finance Report- Feb & Mar (Ulmer/Dunbar) – Councillor Ulmer presented the February and March Finance Reports to Council. The City continues to track well with the budget. The City is up by \$26,000 compared to budget due mostly to fee income which is up \$30,000 or so. The Police Budget is slightly behind but that is mostly due to capital expenditures being up a little bit and some timing.

Councillor Dunbar mentioned that on the Notes to Financials under “Other Income” there is one small error. It has the City collected \$4,5000; the comma is in the wrong spot. The City collected \$45,000.

Mayor Hancock stated that with the COVID virus we do have some procedures in place with distancing ourselves. We are handwriting checks and proceeding as planned. Donna will call him; he will go to the office to sign checks and she will come back and mail them. We are operating without any interference.

Councillor Matton moved to approve and accept the February and March Finance Reports as presented;

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seconded by Councillor Zinniel; motion passed unanimously.

b. Approval of Disbursements (City & Police Disbursement Details-Feb & Mar) – Councillor Zinniel asked on page 2 of Disbursement Detail, next to Eagle Sign, where Grove & River was located and if it intersected with River. Mayor Hancock stated it is the new section, Grove Hill but it should be Blankenbaker not River. Councillor Zinniel moved to approve the February and March City and Police checks disbursed; seconded by Councillor Matton; motion passed unanimously.

c. Budget Discussion – Mayor Hancock informed Council the first step to the budget process is getting the police budget then working on the city budget. Councillor Zinniel will also submit a budget for the Environment Committee. He, Councillor Ulmer and Patty Deye, are planning to meet at the office (keeping in mind social distancing) at the end of April to work on the budget in order to have ready for a first reading at the May Council Meeting. Councillors Zinniel and George are invited to be involved as well as anyone else. Councillors Zinniel and George asked that the Councilmembers have an opportunity to see what goes into the numbers that are presented; for example, what does Resident Programs consist of? They would like more detail to determine if the number presented in the budget is a good number or not. Mayor Hancock said at the budget meeting at the end of April, they will go over each line item with detail. Councillor Zinniel commented that she would think all councilmembers would want to attend that meeting. Councillor Giesel commented that in the exercise of our fiduciary duty, we are permitted to rely on other persons that are either employed or otherwise in charge of the issues; just like we are entitled to rely on Jim Tencza and the auditor for the audit. He feels comfortable in exercising his fiduciary duty doing the process we have done to date, but she certainly needs to get comfortable in exercising her fiduciary duty with the process. Other folks approve business budgets or church budgets; those are built by staff and then presented to the board of governors or board of directors. The board members may have questions, but he personally does not need to know the buildup from the bottom up. Councillor Ulmer commented that he is looking forward to getting into some of the line item details. If any councilmembers believe the City has spent too much money on something but not enough on something else, they are happy to hear them. If anyone has something to bring to the table, please let them know. Councillor George said her interest is for all committees; savings overall for the City, our taxpayers. She thanked Mayor Hancock for inviting her to the budget meeting. Councillor Zinniel said we should also see about spending more money on projects that we need to do and not doing it because we do not currently have it in the budget. But it is not just about saving money, it is about reinvesting the money that we save and some project that we may need to do. Mayor Hancock said point well taken. That is what the whole budget process is all about.

4) New Business

a. Audit FYE 6/2020 - Dean Dorton – Mayor Hancock stated Dean Dorton has been doing our audit for years now. Last year they charged the City \$12,000 for the audit. This year it will be \$12,400 so a \$400 increase. Given the times that we are in right now; the fact that Patty is the City's new bookkeeper and Dean Dorton is familiar with the City's finances, he would like to make a recommendation to engage Dean Dorton for the FYE 6/2020 audit. Councillor Doheny moved to hire Dean Dorton to do the audit for the current fiscal year; Councillor Ulmer seconded; motion passed unanimously.

b. Graffiti – LG&E – Mayor Hancock said there was graffiti placed on two of the power station wood walls the night before Easter. Jim has talked to LG&E and they are working on removing the graffiti. They have been power washing the tower on Brownsboro Rd and it looks a lot better.

5) Legal - Municipal Order No. 3, Series 2020 – Awarding Contract-Lawn Maintenance

Mayor Hancock received two bids for the Lawn Maintenance Contract which were included with the meeting packet. One was from the Klausing Group and one from Gerard Ackermann. Gerard Ackermann was the lower bid and since we are familiar with his work, it is the intention to award Mr. Ackermann the contract. The actual bid/contract also was included in the packet. Councillor Zinniel has some concerns of things not included in

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the contract; specific things like how close to the creeks should be mowed and some areas that are being mowed weekly, in her opinion, should be mowed monthly. Discussion ensued whether the contract may be changed such as a shorter term from three years to three months; or adding additional verbiage to it. Attorney Cato stated the City put out a bid for a three-year contract and both bidders were bidding for a contract for three years so that would not be fair for the bidders. Otherwise, we are in a situation where we need to rebid the contract but the problem with that is the City needs to have a contract, since collectively, the expense of lawn maintenance is over \$30,000. Councillor George also raised questions about “additional services” in the contract. There was a significant amount of money spent on additional areas in 2019 and asked what those areas were. Mr. Graven said he would need to see the bills. Mayor Hancock mentioned there are areas in the City that do not normally get mowed, so they will ask Mr. Ackermann to mow it once it grows too high, including the area near where Councillor Matton lives or in the instance a resident calls about an overgrown area. Following Councillor Ulmer introducing and Attorney Cato reading Municipal Order No. 3, Series 2020, relating to the award of the Lawn Maintenance Contract to Gerard Ackermann Landscaping, Councillor Matton moved to approve and seconded by Councillor Giesel. Mayor Hancock proceeded with the following roll call vote:

Mr. Doheny	Aye	Mr. Giesel	Aye
Ms. Dunbar	Aye	Ms. Matton	Aye
Mr. Garlove	Aye	Mr. Ulmer	Aye
Ms. George	Nay	Ms. Zinniel	Nay

Motion passed. (Municipal Order No. 3, Series 2020)

- 6) Adjournment – Councillor Matton moved to adjourn at 6:52 pm; seconded by Councillor Dunbar; motion passed unanimously.

Next Meeting:
Thursday – May 21, 2020
6:00 p.m.

Chip Hancock, Mayor

Donna M. Sinkhorn, City Clerk