

CITY OF INDIAN HILLS

CHIP HANCOCK, MAYOR

3905 BROWNSBORO ROAD

INDIAN HILLS KY 40207

(502) 893.1375

August 2024

If you have any questions, please send them to the City Clerk via email: clerk@indianhillsky.org. If you choose to phone the city office, there may be a one-day delay in response time. Thank you for your understanding.

REAL ESTATE TAX INSTRUCTIONS

No changes to the procedures of tax collection for the City of Indian Hills have been made and are basically the same as they have been in the past years.

1. Tax Collection Contact Name: Donna M. Sinkhorn
City Clerk
2. E-mail: clerk@indianhillsky.org
3. Telephone Number: 502.893.1375
4. Business Hours: Monday through Thursday – 10:00 am – 3:30 pm EST
5. Mail payments to: PO Box 70306
Louisville KY 40270-0306
6. **Tax Bills are mailed ONLY to owners of the properties located in the City of Indian Hills** to addresses as provided by the Jefferson County Property Valuation Administrator.
7. As stated in the City’s Tax Rate Ordinance, in part:
“SECTION 1. The City of Indian Hills does hereby elect to use the Jefferson County Property Valuation Administration tax assessment of all real estate located in the City as of January 1, 2024, as the basis for ad valorem taxes for the City for the fiscal year ending June 30, 2025.”

“SECTION 2. An ad valorem tax for the fiscal year of the City ending June 30, 2025, is hereby levied and fixed at the rate of **Nineteen Point Nine Seven Four cents (\$0.19974) on each \$100** of all real estate assessed for taxation and subject to taxation by said City under assessment date of January 1, 2024, as made by the Jefferson County Property Valuation Administrator.”

“SECTION 4.
 - A. A discount of 20% of the face amount of the bill shall be allowed if the tax is **paid on or before December 31, 2024;**

- B. The face amount of the bill shall be payable **during January, 2025**;
 - C. In the event any owner fails to pay the taxes assessed against him prior to February 1, 2025, there is hereby levied as a penalty an amount equal to ten (10%) percent of the tax payable plus interest from February 1, 2025, until paid at the rate of one and one-half percent (1-1/2%) per month or part thereof, compounded monthly, or \$10.00 if the penalty and interest is less than that amount.
 - D. All delinquent tax collection expenses incurred by the City, including lien filing and release fees, attorney's fees of not less than 25% and cost of initiating legal action, shall be deemed a penalty in addition to that specified in Subsection (C.) above and shall be encompassed within the City's lien." (Ordinance No. 3, Series 2024 may be viewed in its entirety on the City's website at: www.indianhillsky.org)
- 8. The City **does NOT** provide tax amounts/tax bills (electronically or otherwise) to tax services or mortgage companies. Tax Bills are mailed only to the owner and address as stated on the tax bill as provided by the Jefferson County Property Valuation Administrator.
 - 9. Checks should be made payable to: City of Indian Hills
 - 10. Partial payments are not accepted
 - 11. Multiple parcels may be included on one check; however, the following, at minimum, **must be included** on a Tax Payment Report with the check:
 - 1. Owner Name
 - 2. Property Address
 - 3. Jefferson County Property Valuation Administrator's Parcel Identification Number
 - 4. Tax Amount
 - 5. Amount paid
 - 12. How do we handle overpayments? If a duplicate payment is made, the City will send a refund check to the resident taxpayer.
 - 13. How do we handle short payments? The City does not accept partial payments so any check that is short on funds (not in accurate amount) shall be returned to the payor to issue a check in the correct amount.

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